



## MINIDOKA COUNTY COMMISSIONER MEETING MINUTES

October 30, 2017

This meeting was opened at 8:30 AM.

Present for the meeting were: Commissioner Moore, Commissioner Koyle, and Commissioner McClellan; along with Prosecuting Attorney Stevenson and Clerk Page.

The Pledge of Allegiance was recited.

### **JPO Septic System**

Buildings and Grounds Admin. Thomson was present regarding the juvenile probation building and indicated that it is the wrong time of year to dig a sewer line. He also has a bid from Dalry's to redo the electrical panel which is needed to be repaired before the needed restroom repair and remodel.

### **Applications for County Assistance**

2017-77 A motion to deny the application for county assistance was voiced by Commissioner McClellan for not being medically indigent, not being the last resource, and possibly not being the obligated county, with a second by Commissioner Koyle. Motion carried.

### **Commissioner Reports:**

Commissioner McClellan had nothing to report.

Commissioner Koyle reported that the hospital board is doing well, the hospital is currently remodeling the rooms in the extended facility and pursuing additional remodeling of the grounds, i.e. sewer lines, utility lines, etc..., it is also running in the black; and she attended the Steve Yates meet and greet.

Commissioner Moore toured Southern Idaho Solid Waste; attended the South Central Public Health District meeting at Caddie Shack in Jerome; attended Judges & Elected Officials meeting; attended District IV meeting; and attended the Gem Plan meeting in Pocatello.

### **Employee Schedule Change**

Buildings and Zoning Admin. Stephens presented before the Board to talk about personnel schedule changes.

### **Executive Session**

A motion to enter into Executive Session per I.C. 74-206 (1) (b) was voiced by Commissioner Koyle with a second by Commissioner McClellan. Commissioner Moore called for a roll call vote. Commissioner McClellan voiced aye, Commissioner Koyle voiced aye, and Commissioner Moore voiced aye. The general tenor of the session was regarding a personnel matter. A motion to exit executive session was voiced by Commissioner Koyle seconded by Commissioner McClellan. Motion carried.

### **Southern Idaho Economic Development Organization (SIEDO)**

Connie Stopher, Dan Lloyd, and Madeline Smith, were present to give an update on SIEDO and introduce Madeline who started with the organization in September. Ms. Stopher reported on: feedback of fee structure and refigured the numbers which lowered this years' association fees for the County; FAM tour was held; Summit is coming up on Nov. 16<sup>th</sup>, in Burley, at the Best Western from 10-2pm which focuses on tourism and economic development; going to Cornet Global in about a week; going to other trade shows; working on talent recruitment strategy; working with McCains and Jayco for workforce recruitment; Veteran's workforce and transition; refugee workforce; and equitable representation on the executive board regarding having a county and city seats and bylaw. The SIEDO Board decided to allow representation and to change their bylaws.

### **West End Fire Drawdown**

Kathy Uker from Region IV Development presented before the Board to ask for approval and signatures for a drawdown of grant funds for West End Fire. A motion was voiced by Commissioner McClellan to approve the drawdown of block grant funds for West End Fire for a down payment of a fire truck with a second by Commissioner Koyle. Motion carried and the paper work was signed.

### **2020 Census LUCA**

Clerk Page requested representation from the Assessor's office, Building & Grounds Dept., E-911, and Region IV to talk about who may have the time and resources to work on the LUCA system for updating and correcting the addresses for the upcoming Census.

### **Administrative:**

A motion to approve **claims and payroll** as presented was voiced by Commissioner McClellan and seconded by Commissioner Koyle. Motion carried.

A motion to approve the **minutes** of October 16, 2017, was voiced by Commissioner Koyle and seconded by Commissioner McClellan. Motion carried.

### **Surplus of Equipment**

A motion was voiced to **surplus items found in a storage room in the detective's office** that are not operable, as listed, by Commissioner McClellan and seconded by Commissioner Koyle. Motion carried.

A motion to **surplus items within the Election Dept.**, as listed, was voiced by Commissioner Koyle and seconded by Commissioner McClellan. Motion carried.

Clerk Page inquired about the finding of **cash drawer** contents and where to deposit the funds, how to document the contents, and how to get rid of such. The Board advised to make the inquiry to our outside auditors.

### **Animal Control Trust**

The board reviewed a letter from Attorney Chisholm. A motion to approve the resolution, included with the letter, for a trust agreement for the Minidoka County Animal Shelter was voiced by Commissioner McClellan and seconded by Commissioner Koyle. Motion carried. The Commissioners will appoint 3 members to a trustee board.

A motion to approve the **Certificates of Residency**, as listed, was voiced by Commissioner Koyle and seconded by Commissioner McClellan. Motion carried.

A motion to approve the **Memorandum of Agreement between the Mini-Cassia Juvenile Detention Center and Blaine County** was voiced by Commissioner Koyle and seconded by Commissioner McClellan. Motion carried.

The Board received the performance evaluation for our **county extension agent** sent out by University of Idaho. They will take it home and return it next Monday.

Commissioner Koyle moved to appoint Tonya Page as an applicant's agent for the **Idaho Office of Emergency Management for purposes of the FEMA grant application** that was started due to the flood earlier this year, with a second by Commissioner McClellan. Motion carried.

A motion to approve **Resolution 2017-10-30 to amend the FY2017 Budget** was voiced by Commissioner McClellan and seconded by Commissioner Koyle. Motion carried.

The **hospital board appointments** will be on the agenda for next week.

Sheriff's report regarding **water on the road citations** will be placed on the agenda for next week.

A motion to issue **letters of support for Minidoka Memorial Hospital for a transportation and garage grant** application was voiced by Commissioner Koyle and seconded by Commissioner McClellan. Motion carried.

Meeting adjourned at 12:30 PM.

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Robert Moore, Chairman

ATTEST:

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Tonya Page, Clerk