

October 27, 2008

8:30 AM

The meeting was called to order by Chairman Stapelman with Commissioners Hunsaker and Moore in attendance. Minutes were taken by Clerk Smith.

Bills and Payroll

The following bills were examined, approved and ordered paid and the warrants may be seen at the Auditor's Office.

	Bills	Payroll
Current Expense	\$62,934.74	\$53,379.91
Indigent	19,018.79	1,996.30
Parks & Recreation		1,175.28
Revaluation	82.15	13,557.54
Weed		2,853.92
District Court	17.69	8,368.94
Justice Fund	7,092.58	151,854.02
E911	796.03	4,669.53

Monthly Meeting of Department Heads

The monthly meeting of department heads was held:

**COMMUNITY DEVELOPMENT ADMINISTRATOR ASTON** presented his Building Permit Report for September and said activity slowed down the past month after having a busy year. He advised the Board that he is planning the removal of the boiler from the Law Enforcement Building. Aston also discussed the Kasota Park situation and will issue a letter to Mr. Vandever before involving the Prosecutor.

**JUVENILE PROBATION ADMINISTRATOR TATE** said she was scheduled to attend a grant-funded group training in New Mexico. She also is in the process of hiring a part-time Community Service Coordinator.

**IT ADMINISTRATOR RUTSCHKE** reported that a more detailed report of employee internet usage will be available next month. Rutschke also advised that the new computers have arrived and she will begin their installation next month.

**JUVENILE DETENTION ADMINISTRATOR BODILY** has 16 residents in his facility of which 10 are from Minidoka County. He also reported that he is finally fully staffed.

**COUNTY AGENT GILLESPIE** said the 4-H Teens are selling frozen pies and having Ryan Thomas take family photos as fund-raising projects. University of Idaho's search for a new county agent failed and they will re-open the search. Gillespie hosted the State Leaders' Association training in Salmon that 12 local leaders attended.

**SHERIFF HALVERSON** advised that the new mapping system is up and running although it is not quite complete. He spent a week in Los Angeles in preparation for a new Amber Alert system.

**ASSESSOR VAUGHN** said he is getting ready for next month's Board of Tax Appeal hearings and his office is busy working on the Occupancy Roll.

**PROSECUTING ATTORNEY CANNON** informed the Board that her office has had 140 felony filings so far this year compared to 127 for all of last year.

**TREASURER TWISS** said her office is busy working on the tax drive and she hopes to have them mailed out next week.

**COMMISSIONERS MOORE** asked each department head to itemize the items of repair and maintenance that are needed in their offices. In conjunction with the remodeling he would like to see all such items addressed.

### VIN Inspection Fees

Sheriff Halverson presented the Board with his request to increase the fees for his officers performing VIN inspections. He is proposing a \$5.00 fee instead of the current \$3.00 fee. The Board agreed to have the fee increase noticed up for a Public Hearing.

### Mini-Cassia Veterans' Service

The Board reviewed the Quarterly Activity Report submitted by the Mini-Cassia Veterans' Service Officer, Richard Dalton.

### FY2007 Management's Discussion & Analysis

Clerk Smith presented the Board with copies of the FY2007 Management's Discussion and Analysis that was a part of the County Audit. He asked if the Board members had any recommendations regarding the format or the content for the FY2008 Audit.

### Board of Community Guardians

The Board unanimously approved a **MOTION** to re-appoint Ranae Smith and Ruthy Rayburn to the Board of Community Guardians.

### High Country RC&D

The Board reviewed a letter from the High Country RC&D requesting financial support for their weather modification program. They are continuing their cloud seeding project to increase the snow pack in the Upper Snake River Watershed. The Board agreed to consider their request in the FY09 Budget, however, nothing was budgeted in the current budget.

Beginning Salary for Desk Position

Clerk Smith discussed the absence of a written policy pertaining to the beginning salary for employees hired for a 'desk' position. The Board unanimously approved a **MOTION** to allow a beginning salary range between \$1400/month (\$8.61/hour) and \$1500/month (\$9.23/hour). Any exceptions to this policy must have prior Board approval.

Having no further business to come before the Board, the meeting was adjourned.

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DANIEL STAPELMAN, Chairman

Attest:

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DUANE SMITH, Clerk