

MINIDOKA COUNTY COMMISSIONERS MEETING MINUTES

January 24, 2010

Present for the meeting were: Commissioner's Robert Moore, Sheryl Koyle and Kent McClellan.

Also attended by: Clerk Patty Temple

Meeting was called to order by Commissioner Moore at 8:30 a.m.

Indigent Director Tonya Page and Deputy Prosecuting Attorney Alan Goodman RE: County Aid Applications

The Board considered the following applications for County Aid:

Denied: 2010-176, 2010-177, 2010-178, 2010-184, 2010-179, 2010-182, 2010-186, 2011-2
Approved: 2010-134 approved prior to Hearing, 2010-197

Lance Stevenson Prosecuting Attorney RE: Personnel Policy

Mr. Stevenson reviewed suggested changes from ICRMP to our Personnel Policy. There will be separate policies for Credit Cards, Information Technology and Vehicles. The changes will be addressed at the Department Head meeting.

Commissioner McClellan made a motion and Commissioner Koyle seconded to amend the Agenda to allow for an executive session. A full voice vote was heard with all voting in favor. Commissioner McClellan made a motion to go into Executive Session Pursuant to IC 67-2345 (1B) to discuss a personnel matter. Commissioner Koyle seconded the motion. Commissioner McClellan voted aye, Commissioner Koyle voted aye, and Commissioner Moore voted aye.

Returning to regular session Prosecutor Stevenson requested the purchase of an I-Phone with internet capability to be used as the office phone. It would be an increase of approximately \$444 annually which he feels he has in his budget, unless unforeseen expenses arise. Commissioner McClellan made a motion to approve the purchase of the new phone, Commissioner Koyle seconded. A full voice vote was heard with all voting in favor.

Captain Dan Kindig RE: Waterway Grant

Captain Kindig is applying for a Grant for a New Patrol Boat from the Idaho Parks and Recreation through a (WIF) Waterways Improvement Fund. He has a bid of \$65,000 for the new

boat. The county needs to match 20% or \$13,000. This would be funded by trading in the current 1996 boat for \$14,000. A motion was made by Commissioner McClellan to approve the application for the waterways grant by Captain Kindig for the new patrol boat. Commissioner Koyle seconded. A full voice vote was heard with all voting in favor.

Janie Rutschke Information Technology Director RE: Wireless Connectivity

Ms. Rutschke would like to look into the possibility and the cost of incorporating wireless connection to the internet for the courthouse. With the increased need for access to the internet for various departments, the need is apparent. The commissioners agreed and Ms. Rutschke will look to see if it can be incorporated into her current budget.

Charles Johnson Emerald Park Caretaker RE: Gravel and Park Road

Mr. Johnson stated that the road on the south side of Emerald Lake has been deeply rutted during the January thaw. There will be a need for the road to be bladed and graveled after the weather breaks. The Commissioners asked Mr. Johnson if the road should be closed and the lake only be accessible by foot traffic during certain times. Mr. Johnson has been requested to help stuck vehicles numerous times. A sign could be erected stating such. Mr. Johnson will let the Commissioners know if this is needed.

South Central Community Action RE: Letter of Support

South Central Community Action requested that the Commissioners submit a letter supporting their efforts to aid the homeless in our community. Commissioner Koyle made a motion to submit such a letter. Commissioner McClellan seconded. A full voice vote was heard with all voting in favor.

Agreement with Blaine County RE: Juvenile Detention Center

The Commissioners signed the Agreement with Blaine County for housing of Juveniles from Blaine County in our Juvenile Detention Center.

Department Head Meeting

Treasurer Twiss indicated there have been 43 Circuit Breaker Applications taken so far. Last year there were between 600 and 700 applications. She is busy with delinquent letters for taxes on Mobile Homes, Personal Property and 3 Year delinquent parcels.

Sheriff Halverson had nothing to report

Extension Agent Donna Gillespie presented the quarterly reports. There will be 160 youth attending the Know Your Government Program in Boise over Presidents week-end. They will

be holding the Horsing Around camp this weekend at the center. The Cereal School will be held on Feb 1st. The University has been putting on more webinars in place of traveling to help with the budget crunch of traveling expenses.

Weed Supervisor Reid Smith reported that officials from Twin Falls will be coming down and touring areas that have received the benefit of the Stimulus grant money including the Waipai lava flows. The Hay Certification School is coming up and he will be attending the IWAC meeting in Boise.

IT Administrator Janie Rutschke reported that the new PC's for the courts that are being provided by the Supreme Court will be installed soon.

Juvenile Probation Administrator Dixie Tate-Dennis reported that Tom Goodman, the new WILD program coordinator, has been doing some great programs with the boys. Brooke Price, JPO officer in Burley is on maternity leave. The other officers have picked up her caseload so they are all busy.

Juvenile Detention Administrator Trent Bodily reported that they have 2 juveniles today, one from each county. They are experiencing quite low numbers in population, but since the custodian for the center is out after having surgery, the staff has been picking up the slack during down time.

Assessor Max Vaughn reported that the reappraisal program is indicating that property values are holding steady if not possibly going up. On the legislative report, there are a number of issues that the legislator's will be considering this session. He will keep us posted on the issues.

Building Administrator Tony Morley reported that he is getting settled in. He will be attending the IDABO courses in Boise this week.

Clerk Temple had nothing to report.

Prosecutor Stevenson reviewed changes to the Personnel Manual suggested by ICRMP. Dixie Tate-Dennis voiced concerns about her department not being allowed access to Facebook, and also to allow employees to accrue comp time if they are on call and have to take a phone call.

Commissioner McClellan made a motion to accept changes to the Personnel Policies' as discussed and to adopt the new Policies. Commissioner Koyle seconded. A full voice vote was heard with all voting in favor.

Rene LeBlanc and Cheryl Juntunen South Central Districts Health RE: Health Dept Changes

Mr. Leblanc reviewed staff changes that they are trying. With budget cuts and the staff not receiving pay increases, they have changed to a 4-10 work schedule at the Health Depts. It seems to working well for both staff and clients. It is easier for many clients to come either earlier in the morning or after 5:00 to receive services. Mr. LeBlanc and Ms. Juntunen also approached the board to discuss the possibility of consolidating the Rupert and Burley offices. They would like to relocate to a location preferably in North Burley or between Burley and Rupert on the Highway. The current \$33,000 lease on the building in Cassia County will expire in 2015. A building of approximately 7,500 sq ft would be ideal. The District does have reserve funds that would be used.

College of Southern Idaho Fees

The application for Fernando Mora of CSI residency fees that were applied for in January 2008 was in error. Instead of being for the Fall 2007 semester, it was put on the application as Spring 2008. The error was not caught and Mr. Mora cannot attend CSI until the \$150 is paid. Commissioner McClellan made a motion to pay the \$150 and Commissioner Koyle seconded. A full voice vote was heard with all in favor.

Board Appointments The Board unanimously approved the appointments to the following Boards:

- **Board of Community Guardians:** Dennis Dexter to replace Wanda Miller, Ray Koyle, Joanne Baker-Clark, Margaret Large, and Dora Barrie.
- **Hospital Board:** Jay McBride, Lillian Saunero-Nava
- **Fairboard:** Nick Darrington, Ron Smith, Susie McCall

Approval of Claims Commissioner McClellan made a motion to approve the payment of claims as submitted. Commissioner Koyle seconded the motion. A full voice vote was heard with all voting in favor.

Bills:

The following bills were examined, approved and ordered paid and the warrants may be seen at the Auditor’s Office.

	Bills	Payroll
Current Expense	\$ 10,005.24	56,006.56
District Court	8,469.27	8,651.05
Justice Fund	228,949.71	155,466.66
E911	254.93	4,890.36
Health	7,475.75	
Election Consolidation		1,061.18
Indigent Fund	2,192.14	2,042.94
Junior College		

Parks & Recreation		1,293.05
Pest		
Revaluation	726.03	12,683.53
Sanitary Landfill	333,538.50	
Waterways Fund	40.00	
Weed	45.37	3,136.14
Juvenile Probation Trust		944.24
Hospital	84,051.72	

Approval of Minutes

Commissioner Koyle made a motion to approve the minutes of the January 10th and January 14th meeting. Commissioner McClellan seconded. A full voice vote was heard with all voting in favor.

Statement of Treasurer's Cash

The Board reviewed the Statement of Treasurer's Cash as of 12/31/2010.

01/13/2011 16:58:16 TRB826 LAURA TWISS TREASURERS OFFICE MINIDOKA COUNTY

STATEMENT OF TREASURER'S CASH

AS OF 12/31/2010

ACCOUNT BALANCES

Type	Account Code	Account Description	Balance
O	CASH	OFFICE CASH	1,200.00
C	DLECK	D.L. EVANS CHECKING	246,036.57
S	FFED	FIRST FEDERAL MONEY MARKET SAVINGS	249,093.24
O	ISP	IDAHO STATE POOL	857.12
I	MB-FHLMC	FED HOME LOAN MTG CORP # F4WB3	100,000.00
I	MB-FNMA	FNMA GTD PASS THRU POOL #255347	30,435.74
I	MB-IDAHOBK	ID BANK CO 42 MO CD	99,000.00
I	MB-WFBSD	WELLS FARGO BANK CD (FKA WORLD SAVINGS BANK)	193,961.31
C	MVBCK	MAGIC VALLEY BANK PINNACLE MONEY MARKET CHECK	249,208.04
S	USACH	U S BANK SAVINGS-ACH FOR WITHHOLDING TAXES 4050	1,728.26
C	USBCK	PRIMARY CHECKING 3460	991,590.28
S	USBWF	WARRANT FUNDING 9708	114,383.32
C	WF-ACH	WELLS FARGO ACH CHECKING (TREASURER)	1,718.58
I	WF-BRKG	WELLS FARGO INSTITUTIONAL BROKERAGE	9.57
I	WF-SV	WELLS FARGO COLLATERALIZED PREM. RATE SAVINGS	259.69
C	WF-TAXCH	TAX COLLECTOR CHECKING BALANCE	3,000.00
C	ZIONSMM	ZIONS COLLATERALIZED MONEY MARKET	506,373.97
C	ZIONSPFMM	ZIONS PUBLIC FUNDS MONEY MARKET	249,530.66
		TOTAL OF CHECKING ACCOUNTS:	2,247,458.10
		TOTAL OF INVESTMENT ACCOUNTS:	423,686.31
		TOTAL OF SAVINGS ACCOUNTS:	365,204.82
		TOTAL OF OTHER ACCOUNTS:	2,057.12
		TOTAL OF ACCOUNTS:	3,038,386.35

SUMMARY TOTALS:

TOTAL OF ACCOUNTS:	3,038,386.35	TOTAL OF FUNDS:	3,038,386.35
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Board of Equalization

A motion to go out of regular session and convene as a Board of Equalization was made by Commissioner McClellan and seconded by Commissioner Koyle. A full voice vote was heard with all voting in favor. A request for tax exemption was presented by the Minidoka County Fire Protection District (MCFPD). Commissioner McClellan made a motion to accept the application for tax exempt status for the MCFPD, Commissioner Koyle seconded the motion. A full voice vote was heard with all voting in favor.

Having no further business to discuss, the meeting was adjourned at 12:25 p.m.

Robert Moore, Chairman

Board of Minidoka County Commissioners

Attest: _____

Patty Temple, Clerk