

**MINIDOKA COUNTY COMMISSIONERS MEETING MINUTES**  
**September 12, 2011**

**Meeting called to order at 8:30 AM**

**Present for the meeting were:** Chairman Robert Moore, Commissioner Sheryl Koyle, and Commissioner Kent McClellan.

**Also attended by:** Clerk Patty Temple

**Indigent Director Tonya Page and Deputy Prosecuting Attorney Alan Goodman RE: County Aid Applications**

The Board considered the following applications for County Aid:

Approved: 2011-137 COBRA Payment

Denied a request for a release of debt on 2008-135

Denied: 2011-118

Suspended: 2011-133

Signed an Order to Show Cause for case 2009-178

**Administrative Matters:**

**Board of Tax Appeals**

Clerk Temple informed the Board of the hearing scheduled by the Board of Tax Appeals to hear the appeal of Dan Stapelman on Tuesday, September 27<sup>th</sup> at 1:00 PM in District Courtroom #3.

**Rental of Office Space in DSA**

Commissioner Moore presented a request from Mr. Duane Smith to continue use of the office space in the Duane Smith Annex building for the work he is doing for Resource and Community Development (RC&D). Discussion was held and the Commissioners felt a rent of \$200 to cover utilities and cleaning was fair. Clerk Temple will apprise Mr. Smith of the decision.

**Bannock County Agreement with the Juvenile Detention Center**

The Commissioners signed a memorandum agreement with Bannock County for the Juvenile Detention Center.

**Tye Thomson RE: Janitorial Bid and Grant Update**

Mr. Thomson presented the bids that had been submitted to the County for janitorial services. Bids were received from CC Top to Bottom and Personnel Plus. The third bid was never received from Hoskins Cleaning. CC Top to Bottom was the only bid that met specifications. Commissioner McClellan moved to accept the bid from CC Top to Bottom. Commissioner Koyle seconded. A full voice vote was heard with all voting in favor.

Mr. Thomson then updated the Board on the progress of the window and lighting grant. We are waiting for the State of Idaho and the public works licensing. It should all be taken care of by the end of the week so work can move forward.

**Amend the Agenda to allow for Executive Session**

Commissioner McClellan made a motion to amend the agenda to allow for and Executive Session pursuant to I.C. 67-2343 due to recent Board decisions. Commissioner Koyle seconded. A full voice vote was heard with all voting in favor.

**Executive Session Pursuant to I.C. 67-2345(1b)**

Commissioner Koyle made a motion to go into Executive Session pursuant to I.C. 67-2345(1b). Commissioner McClellan seconded. Commissioner McClellan voted Aye, Commissioner Koyle voted Aye, and Commissioner Moore voted Aye. General tenor of the session was discussion of a personnel issue.

**Approval of Minutes**

Commissioner McClellan made a motion to approve the minutes of August 8<sup>th</sup>, 22<sup>nd</sup> and 29<sup>th</sup>. Commissioner Koyle seconded. A full voice vote was heard with all voting in favor.

**Claims & Payroll Approval**

Commissioner Koyle moved to accept the claims as submitted. Commissioner McClellan seconded. A full voice vote was heard with all voting in favor. Commissioner McClellan then made a motion to accept the payroll as submitted. Commissioner Koyle seconded. A full voice vote was heard with all voting in favor. The following bills were examined, approved and ordered paid and the warrants may be seen at the Auditor’s Office.

	Bills	Payroll
Current Expense	\$ 18,122.99	54,040.55
District Court	4,814.49	8,109.75
Justice Fund	132,162.59	158,792.61
E911	4,381.42	4,839.53
Health	7,475.75	
Election Consolidation	138.62	1,055.85
Indigent Fund	1,066.68	2,042.94
Parks & Recreation	332.19	1,293.05
Revaluation	7,119.22	12,683.53
Waterways Fund		2,105.89
Weed	2,349.00	3,656.45
Juvenile Probation Trust		531.20

**Barry and Hailey Poulton RE: 2010 Homeowners Exemption**

Mr. & Mrs. Poulton met with the Board to discuss an issue with their mortgage company and the increase of \$500 per month to their mortgage payment. The Poulton’s were told by the mortgage company that it was due to the fact they did not have a Homeowners Exemption in 2010. The Poulton’s moved into their new home in 2010 and did not sign up for the Homeowners Exemption until 2011. Assessor Max Vaughn suggested that the Poulton’s go back to their mortgage company for further explanation as the actual increase in taxes would equate to \$91 a month not the \$500. Assessor Vaughn would also be willing to submit a letter to the Poultons’ mortgage company if needed.

**Contracts**

Commissioner Koyle made a motion to renew the Agreement with Mr. Scott Erwin, d.b.a. Erwin Insurance and Appraisal, for appraisal services for the County Revaluation Program. Commissioner McClellan seconded. A full voice vote was heard with all voting in favor.

Commissioner Koyle made a motion to approve the Joint Powers Agreement between the Mini-Cassia Juvenile Detention Center and Power and Jerome Counties. Commissioner McClellan seconded. A full voice vote was heard with all voting in favor.

Commissioner Koyle made a motion to approve the contract between Minidoka County and Thomas Management Corporation, d.b.a. Thomas Cuisine Management, for food services for the detention center. Commissioner McClellan seconded. A full voice vote was heard with all voting in favor.

Commissioner Koyle made a motion to approve the Agreement for Pathology Services between Minidoka County and Ada County. Commissioner McClellan seconded. A full voice vote was heard with all voting in favor.

**Treasurers’ Statement of Cash and Multi-Bank Investment Report**

The Treasurers’ Statement of Cash and Multi-Bank Investment Report for the month of August was presented to the Board for review.

Having to no further business to come before the Board, the meeting was adjourned at 11:20 AM.

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Robert Moore, Chairman  
Minidoka County Commission

Attest: \_\_\_\_\_  
Patty Temple, Clerk