



MINIDOKA COUNTY COMMISSIONER MEETING MINUTES

January 12, 2026

The meeting was opened with the recital of the Pledge of Allegiance and a prayer at 9:30 AM.

Present for this meeting were: Commissioner Orton, Commissioner Koyle, Commissioner Schaeffer, Prosecutor Stevenson, Clerk Page, Deputy Clerk Yates, and Deputy Clerk Ramsey.

Commissioner Schaeffer moved to **approve claims and payroll**, with a second voiced by Commissioner Koyle. Motion carried.

Building and Grounds Official Thomson gave an update on the remodel at the county south building. He then discussed with the Board the repairs being done to the Sheriff's building and the Duane Smith Annex. Commissioner Schaeffer reminded Official Thomson to get with the City of Rupert on painting the county south building during their yearly cleanup day.

IT Director Stevens gave his weekly progress report.

Veteran Service Officer Driscoll gave his monthly report for Commissioner review. A discussion was held on the expense it will cost him to move his office to the other end of the building. Clerk Page got a list from Officer Driscoll of what he needs in the new area.

Commissioner Koyle moved to **approve the minutes from December 22, 2025, and January 5, 2026**, with a second voiced by Commissioner Schaeffer. Motion carried.

The Gellings Animal Shelter Trust board member appointment was discussed. The Board will review a letter of interest that was received.

Fairboard member appointments were tabled until next week.

Commissioner appointments were discussed; no changes were made.

Deputy Election Clerk Lopez presented the Election Precincts. Commissioner Koyle moved to **approve the established election precinct pursuant to I.C. 34-301 for 2026: Grace Church 100 N. Meridian Rd. Rupert, Precincts 001 Acequia, 006 Pioneer, 011 Rupert 5; Civic Center 515 7th Street Rupert, Precincts 007 Rupert 1, 008 Rupert 2, 009 Rupert 3, 010 Rupert 4; Burley Inn 800 N. Overland Burley, 002 Emerson, 003 Heyburn 1, 004 Heyburn 2; City Hall 152 S. 600 W. Paul, 005 Paul City Hall; and Early Voting, Minidoka County Courthouse 715 G Street Rupert**, with a second voiced by Commissioner Schaeffer. Motion carried.

Commissioner Schaeffer moved to **hold a special meeting on January 20, 2026, due to the holiday on January 19, 2026**, with a second voiced by Commissioner Koyle. Motion carried. Commissioner Schaeffer moved to **cancel the meeting on January 26, 2026, due to the lack of a quorum, the Commissioners and Clerk will be attending the IAC Mid-Winter conference**, with a second voiced Commissioner Koyle. Motion carried.

A resolution to update the fingerprint fees was discussed. It needs to be published twice before holding a public hearing.

Commissioner Koyle moved to **approve the signing of the corrected equitable sharing agreement and certificate**, with a second voiced by Commissioner Schaeffer. Motion carried.

Commissioner Schaeffer shared that the Minidoka Irrigation District will be doing some work on the pump at the landfill. Minidoka Irrigation District will hold a meeting to discuss what needs done. Commissioner Orton moved to **authorize Commissioner Schaeffer, after meeting with the Minidoka Irrigation Board, to approve the changes that will be done at the landfill, if he feels they are necessary**, with a second voiced by Commissioner Koyle. Motion carried.

The City of Heyburn council meeting was discussed; Commissioner Orton will attend.

Juvenile Detention Center Director Bodily updated the Board on the status of the detention center.

Clerk Page reported on: Attended the Election Conference with Deputy Clerks Lopez and Fowler; and the Minidoka Memorial Hospital auditor inquired about the payment we give them every year, Clerk Page will look into it.

11:20 AM, Commissioner Schaeffer moved to **enter into executive session pursuant to I.C. 74-206(1)(b) & (1)(f)**, with a second voiced by Commissioner Koyle. Roll call vote: Commissioner Schaeffer aye, Commissioner Koyle aye, Commissioner Orton aye. Motion carried. Exited executive session at 12:08 PM. The tenure of the session was personnel and litigation.

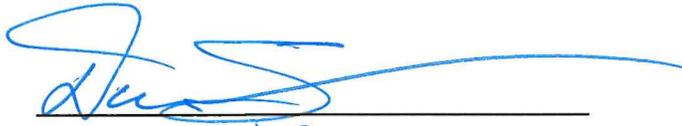
The Board toured the Prosecutors' Office.

Adjourned the meeting at 12:30 PM.

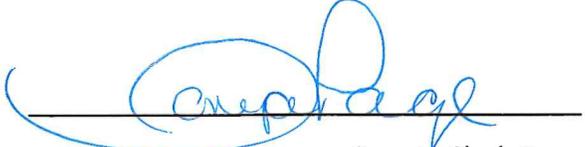
Creator of this day's minutes: Deputy Clerk Ramsey.

ATTEST:





Dan Schaeffer
Jared Orton, Chairman
Vice



County Clerk Page