

MINUTES
MINI-CASSIA JAIL COMMITTEE MEETING
Zoom Meeting ID: 835 1714 9035
Passcode: 569359
Date: May 25, 2021
Time: 8:00 a.m.

1. Call to order at 8:01 AM by Prosecutor Lance Stevenson

2. Roll call: Minidoka County representatives present for this meeting were: Commissioner Kent McClellan, Sheriff Eric Snarr, and Prosecutor Lance Stevenson, Cassia County representatives present for this meeting were: Undersheriff Jarrod Thompson, Commissioner Kent Searle, Others present for this meeting were: Clerk Tonya Page, Criminal Justice Center Director Dan Renz, Adult Misdemeanor Probation Director Amber Prewitt, Michelle Wallace, Heather Evans, Mitzi Ramsey Kerry McMurray, TeAnna Hull.

3. Approval of minutes: Sheriff Eric Snarr moved to approve the minutes of May 11, 2021, with a second voiced by Commissioner McClellan, Motion carried.

NEW BUSINESS ACTION ITEMS

4. Mini-Cassia Criminal Justice Center – Mr. Renz

Personnel: none to report at this time, they have 1 opening that they are not going to fill due to the budget. Directory Renz reported that 3 deputies are attending the ISU detention academy and 1 deputy graduated from post

5. Adult Misdemeanor Probation – Ms. Prewitt

Personnel: The secretary position that was proposed, passed everything but something came up that caused Amber to put a hold on her she would like the approval to review the other applicants that applied. They were Tabatha Stone-Cole, Nicki Trevino & Kathy Fisk, she asked for approval to move forward with those three names and if they pass the background and other tests to look into them. Eric moved for Amber to look into those three candidates for secretary position, with a second voiced by Commissioner Kent McClellan, Motion carried.

In July, three employees are heading to post and will be gone July 5th thru 30th. This will leave Fridays with just one employee on duty. Amber's suggestion would be to allow comp time accumulation or shut down on Fridays and do 4, 10's except to be on call for the jail. Lance said either one of those option would be fine with no comment.

Amber reported that they have 732 active probation with 310 on pretrial. Still looking for a part time male UA tech, it has been 5-6 months and not 1 application received. Personnel Plus sent a contract, but after looking at numbers we will pay them more than if we just hired someone. Suggestion was brought up to rotate probation officers to do the UA, also looking at moving assignments around to cover it. Amber

believes the problem isn't background and polygraph but \$13.00 and 30 hours a week for a male, they can't afford it.

REPORTS OF ACTIVITY

7. Budget Matters - Clerk Page, Clerk Larsen

Clerk Page reported that JDC budget is looking good with Expenditure 59% on a 64% year.

Heather Evans and Michelle Wallace were there in place of Clerk Larsen for adult misdemeanor and jail. Heather Evans reported on Adult Misdemeanor budget, expenditure 58% on a 64% of year. 57% Increase on probation fees with the courts opening up. Jail, 59% on a 64% year. They are watching Inmate housing revenue 55.64% year to date. Overall looks good. Callie is working on budgets, getting the splits for FY22 budgets and Michelle will get them out. County Commissioners will meet on June 14th and 21st together to finalize the Joint budgets.

Lance thanked Dan for working so hard to keep the jail numbers up.

8. Juvenile Detention Center – Mr. Bodily

Trent reported that there are currently 5 residents in juvenile detention of which 4 are from Cassia & 1 is from Minidoka.

The PREA audit went well, he will have the initial report in 45 days to inform of any corrective action that needs to be done, Trent does not anticipate any. State Juvenile correction State audit will be tomorrow, May 26th.

10. Criminal Justice Center – Mr. Renz

Population today is 123 inmates , 53 from Cassia, 37 from Minidoka, 25 from IDOC, there were 40 last week and they took 22, also brought some in from Bannock county, 1 from Twin Falls, 1 US Martial. Currently there are 27 beds rented.

UNFINISHED BUSINESS ACTION ITEMS

11. Adult Misdemeanor Probation Voicemail Policy

Amber went to court so will bump again to the next agenda.

12. Adult Misdemeanor Probation - Discuss lab and alternate options, along with cost comparisons

No discussion

13. Kerry – Review ICRMP proposal for MCCJC and Juvenile Detention as separate entity

Kerry McMurray requested to take ICRMP proposal off the agenda per joint meeting with commissioners on the 10th,

Heather Evans asked Commissioner McClellan, did you reach out to ICRMP? Commissioner McClellan said he left a voice mail message, he also commented that he had a discussion with Commissioner Searle and each county should have breakout numbers. Will try and get numbers at the IAC meeting in June.

Trent presented JDC budget

A budget:

Salary staying within the parameters. .45 average raise.

B budget:

Consumable supply increase \$1,000.00 due to raising cost of items

Vehicle gas and oil increase \$250.00

Everything else the same as last year.

C budget:

\$9,000.00 dishwasher

A question was raised if food is brought in what is the purpose for using a dishwasher? Trent informed that they still use some cups and utensile. There are a few items that still need to be washed. Sheriff Snarr moved to approve the budget as presented, a second was voiced by Commissioner Searle, Motion carried.

June 8th some of the board will be at the IAC meetings, Dan Renz will not be there but Shannon will log on in his place. Sheriff Snarr moved to skip the June 8th meeting and resume on the June 22nd meeting via zoom, a second was voiced by Undersheriff Thompson, Motion carried. Anything that needs to be discussed could possibly be put on the joint County Commissioner agendas on June 14th or the 21st.

No other questions.

Sheriff Snarr moved to adjourn the meeting, a second was voiced by Commissioner Searle, Motion carried.

8:32 meeting adjourned

Next Meeting: June 22, 2021, 8:00 a.m. via Zoom.