

MINUTES

MINI-CASSIA JAIL COMMITTEE MEETING

Date: July 13, 2021

Time: 8:00 a.m.

1. Call to order by Minidoka Prosecutor Stevenson at 8:00AM
2. Roll call: Minidoka County representatives present for this meeting were: Commissioner Kent McClellan, Under Sheriff Dave Pinther, and Prosecutor Lance Stevenson. Cassia County representatives present for this meeting were: Commissioner Kent Searle and Undersheriff Jarrod Thompson. Others present for this meeting were: Juvenile Detention Director Trent Bodily, Criminal Justice Center Director Dan Renz, Cassia Administrator Kerry McMurray, Clerk Tonya Page, Clerk Joe Larsen, Deputy Clerk Michelle Wallace and Heather Evans. Adult Misdemeanor Probation Director Amber Prewitt and Cassia Prosecutor McCord were excused.
3. Approval of minutes: Undersheriff Pinther moved to approve the minutes of June 22, 2021, with a second voiced by Undersheriff Thompson. Motion carried.

NEW BUSINESS ACTION ITEMS

4. **Criminal Justice Center – Director Renz**
 - a. Personnel – action Nothing to report.
 - b. ICE Detainers/Detainees – action Director Renz suggested that this discussion be held in executive session. An issue at Idaho Sheriff association and Jerome county potentially affecting us. Moved to the end of the meeting for executive session.
 - c. Food service company came to Director Renz with a proposal to change the menu. Currently they serve a cold breakfast, hot lunch and hot dinner. They would like to change to a hot breakfast, hot lunch and cold dinner. This is being done in other counties and has worked better staffing wise. Cost wise will be the same. Just a procedural change, no motion needed.
 - d. The new live scan machine is installed, (fingerprint machine). They would like to move the old machine to Misdemeanor probation. The computer is 5 years old and will need to be updated along with a printer. Director Renz proposed that the jail purchase a new printer and give their old printer to Misdemeanor probation with the machine. It was stated that many fingerprints were missed so this will be a great asset to Misdemeanor probation. A discussion followed on the contract and who will purchase a new printer and Director Renz will look into it and get the best deal for the county and the jail. Jail population is 113, 39 inmates from Cassia, 31 from Minidoka, 33 State, 7 US Marshals, 1 Twin Falls and 1 ICE. This gives us 42 beds rented. Director Renz contacted IDOC again regarding a potential contract but have not hear back.
5. **Adult Misdemeanor Probation – Ms. Prewitt**
 - a. Personnel – action - Nothing to report.
Ms. Prewitt was excused, she is at the office because of being shorthanded. Commissioner Searle reported that there are 836 active probationer cases, 321 pretrial.

6. **Juvenile Detention Center – Mr. Bodily**

a. Personnel – action There is one open position for a female detention officer. Director Bodily has one applicant, Kimberly Bearry. Commissioner Searle moved to hire Kimberly Bearry if she passes the background check, Commissioner McClellan voiced a second. Motion carried

New administrative assistant will be starting today.

As of today, there are 11 in detention 7 from Cassia and 3 from Minidoka, 1 run away from Montana.

7. Executive Sessions as needed pursuant to Idaho Code § 74 206 (1) (a) or (b) – to discuss personnel matters, (c) – to acquire an interest in real property not owned by a public agency, (d) – to consider records exempt from public disclosure, (f) – to communicate with legal counsel regarding pending/imminently likely litigation, or (i) – to communicate with risk manager/insurer regarding pending/imminently likely claim

REPORTS OF ACTIVITY

8. Budget Matters - Clerk Page, Clerk Larsen

JDC is 68% spent on a 76% year.

MCCJC A & D budget are where they need to be. B & C budgets are low.

Discussion on revenues and the trust, concern on the inmate housing and how it will affect the jail trust.

Clerk Larsen asked Deputy Clerk Wallace to get with Callie and get a report for the following meetings.

Misdemeanor Probation is at 72% spent on a 78% year gone by. The B budget is at 57%, Amber has held expenditures down.

9. Juvenile Detention Center – Mr. Bodily Nothing more to present

10. Adult Misdemeanor Probation – Ms. Prewitt was excused, she is at the office because of being short-handed

11. Criminal Justice Center – Director Renz Nothing more to present

Commissioner McClellan, Commissioner Searle, Kerry McMurray, Undersheriff Thompson, Undersheriff Pinther all had nothing further to report.

Michelle Wallace reported that on the July 26th commissioner meeting the second half of payments will be approved.

Commissioner Searle moved to go into executive session, Undersheriff Pinther voiced a second. Roll call: Commissioner McClellan aye, Undersheriff Thompson aye, Undersheriff Pinther aye, Commissioner Searle aye. Motion carried entered into executive session at 8:30 AM and exited executive session at 8:41 AM.

Undersheriff Pinter moved to adjourn the meeting with a second voiced by Commissioner McClellan.

Motion carried.

No unfinished business to discuss.

Next Meeting: July 27, 2021, 8:00 a.m. via zoom.