

# MINUTES

## MINI-CASSIA JAIL COMMITTEE MEETING

Date: August 10, 2021

Time: 8:00 a.m

- 1) **Meeting called to order** by McCord Larson at 8:02 a.m.
- 2) **Roll call:** Minidoka County representatives present for this meeting were: Commissioner Kent McClellan, Sheriff Dave Pinther and Prosecutor Lance Stevenson. Cassia County representatives present for this meeting were: Commissioner Kent Searle, Undersheriff Jarrod Thompson and Prosecutor McCord Larson. Others present for this meeting were: Juvenile Detention Director Trent Bodily, Criminal Justice Center Director Dan Renz, Cassia Administrator Kerry McMurray, Adult Misdemeanor Probation Director Amber Prewitt, Cassia Deputy Clerk Michelle Wallace and Minidoka Deputy Clerk Mitzi Ramsey.
- 3) **Approval of minutes** - Commissioner Searle moved to approve the minutes of July 27, 2021 with a second voiced by Sheriff Dave Pinther. Motion carried.
- 4) **Criminal Justice Center – Mr. Renz**
  - a) **Personnel – action** – nothing to report.
  - b) **Inmate tracking system – action-** Director Renz asked to have this item moved to the next meeting agenda. Director Renz reported that he has received one proposal, the initial cost to set up came in at about \$34,000, he believes they will get a grant that will pay a significant portion of that cost, and also will pay for the first year’s maintenance, licensing and fees. The following two years they wanted to charge \$14,000 per year. Dan thought was excessive so he talked with them and they are willing to come down to \$7,000 for the following two years. Because of the absorbent yearly fees, Dan reached out to a competitor and scheduled a demo with them. He heard it is very comparable to the one he is looking at. Dan explained what this system will do for the jail, it will track the movement of inmates, all of the walkthroughs will be tracked, alarm every housing units. Suicide checks will not be done on paper, they would be gathered electronically. Was asked if this service would help over lawsuits? Dan replied the it certainly would since the documentation is instantaneous there is no chance of losing documents or staff forgetting to write something down, it is all electronic. That is the reason that ICRMP is wanting us to go electronic to save them money. ICRMP is who is putting forth with the grant because of liability purposes. This will also affect the way ICRMP will evaluate the risk of the jail.
  - c) **Repairs on the Black GMC Van – action** - The cage in it has an aftermarket heating and cooling unit. The cooling system hose has ruptured, in order to fix the hose, they will have to lift the body of the van up to access where the hose is leaking. Youngs GMC gave them a price of \$1,700.00 to repair the leak. Dan went to Dons repair for a second opinion and they said they wouldn’t touch it, but said it was exactly what Youngs said it was. They defiantly need a backup van even though it has high mileage. There is only \$80.00 left in the line item, but there is \$2,000.00 left in the C budget in the contingency line. Dan proposed to use the contingency fund to pay for this repair. Undersheriff Thompson made the motion for Dan to precede to go forward with the repairs on the van and use the contingency fund to do so with a second voiced by Commissioner McClellan. motion carried.
- 5) **Adult Misdemeanor Probation – Ms. Prewitt**
  - a) **Personnel – action-** The UA tech they just hired put in his two weeks’ notice, he got a full-time position. It takes around 1½ months to go through the hiring process and it took 6 months to hire the last tech, so Amber asked if she could start the hiring process now for a full time male UA tech that is approved for next year. Commissioner Searle asked what is left in the extra help budget? Amber reported that her expenditures are at 75% at

85% of the year. Commissioner Searle stated that she has a balance in the budget because of not having employees the full year. Commissioner Searle made the motion to instruct Amber to go ahead and post for a full time UA male tech with a second voiced by Undersheriff Thompson. Motion carried. Amber asked if the motion could be amended from a male UA tech to a pretrial officer/UA Tech. Commissioner Searle moved to amend the motion to add the language Pretrial compliance officer and UA Tech with a second voiced by Undersheriff Thompson. Prosecutor Larson had concerns regarding the title of pretrial release compliance officer, Prosecutor Stevenson stated he didn't see any issues. Prosecutor Larson called for a vote to amend the motion adding the language of pretrial release officer. All present voted unanimously to the amended motion. Prosecutor Larson then called for a vote to post the job opening with the wording of pretrial release male officer, all present voted unanimously.

- 6) **Juvenile Detention Center – Mr. Bodily**
  - a) Personnel – action – no personnel action.
- 7) **Executive Sessions as needed pursuant to Idaho Code § 74-206 (1) (a) or (b) – to discuss personnel matters, (c) – to acquire an interest in real property not owned by a public agency, (d) – to consider records exempt from public disclosure, (f) – to communicate with legal counsel regarding pending/imminently-likely litigation, or (i) – to communicate with risk manager/insurer regarding pending/imminently-likely claim.**

### **REPORTS OF ACIVITY**

- 8) **Budget Matters - Clerk Page, Clerk Larsen**
  - a) Deputy Clerk Wallace reported 85% of the year with 81% spent for the jail. 85% of the year with 76% spent for Adult Misdemeanor Probation.
  - b) Deputy Clerk Ramsey reported all monies turned in from the counties. 84% of the year with 74% of the budget spent.
- 9) **Juvenile Detention Center – Mr. Bodily**
  - a) Currently they have 11 juveniles in detention, 5 from Cassia and 6 from Minidoka.
- 10) **Adult Misdemeanor Probation – Ms. Prewitt**
  - a) They have 850 active probationers and 313 on pretrial. Juvenile probation has started using their GPS units, they currently have 3 in use, Dixie informed her that number will be going up. JPO rules are very different so they are adjusting for those juveniles. All three officers graduated, one with top student at 96% in the class. Glad to have them back.
- 11) **Criminal Justice Center – Mr. Renz**
  - a) 110 total 47 cassia 42 Minidoka, 9 US Marshalls, 8 state and 1 Twin Falls, 18 total beds rented. IDOC cleaned us out last week. Dan thought he had a van load from Bannock county but IDOC cleaned them out also. Will get it build back up.

### **UNFINISHED BUSINESS ACTION ITEMS**

- 12) Nothing to report

Sheriff Pinther moved to adjourn the meeting with a second voiced by Undersheriff Thompson. Motion carried.

Meeting adjourned at 8:29 a.m.