



## MINIDOKA COUNTY COMMISSIONER MEETING MINUTES

September 28, 2020

The meeting was opened with the recital of the Pledge of Allegiance and a prayer at 8:33 AM.

Present for this meeting were: Commissioner McClellan, Commissioner Schenk, Commissioner Koyle, Prosecuting Attorney Stevenson, Deputy Prosecuting Attorney Goodman, Clerk Page and Deputy Clerk McCall.

No applications for county aid.

Deputy Clerk Yates presented the designated polling places for board approval. Commissioner Schenk moved to **approve the designated polling places** as presented with a second voiced by Commissioner McClellan. Motion carried.

Commissioner Schenk moved to **approve claims and payroll** as presented with a second voiced by Commissioner Koyle. Motion carried.

Clerk Page gave her **weekly report**.

Commissioner Koyle moved to **approve minutes for September 21** with a second voiced by Commissioner McClellan. Motion carried.

Clerk Page excused herself from the meeting but will be available if needed.

Commissioner Schenk moved to **enter executive session** as per IC 74-206 (1)(f) with a second by Commissioner Koyle. A roll call vote was taken. Commissioner Schenk voiced aye, Commissioner Koyle voiced aye and Commissioner McClellan voiced aye. Motion carried.

9: 21 a.m. Board reconvened back into regular session.

Building and Zoning Admin Stephens presented a contract from JUB Engineering for Board review. Commissioner Koyle moved to **approve signing the JUB contract** for professional services for planning and zoning with a second voiced by Commissioner Schenk. Motion carried.

IT Admin Jones gave his **weekly report**.

Buildings and Grounds Admin Thomson was not present to give his weekly report but sent a **bid for internet** and phone services from courthouse to Robinson building. Commissioners would like to get a second bid. Board will discuss next week.

9:33 a.m. **Tax deed hearing** was called to order by Commissioner McClellan. (Audio recording on topic)  
Present: Treasurer Dayley, Commissioner Koyle, Commissioner Schenk, Commissioner McClellan and Deputy Clerk McCall.

No public present.

Treasurer Dayley presented the information for Board review.

Commissioner Schenk moved **to take tax deed** for the property located at 525 5<sup>th</sup> Street, Rupert, Idaho, for nonpayment of taxes with fees added for a total of \$1,417.91 with a second voiced by Commissioner Koyle. Motion carried.

9:34 a.m. – Hearing closed by Commissioner McClellan.

Commissioners will potentially hold the sale on November 9 or 16 if either of those dates will work with Clerk Page. Commissioner Schenk checked with Clerk Page and she suggested December 7 would work better for her schedule.

Commissioner Koyle moved to **approve the signing of the letter to the City of Heyburn** dated September 28, 2020, with a second voiced by Commissioner Schenk. Motion carried.

Board **discussed the Cooperative Agreement** concerning the University of Idaho Extension programs and will put back on the agenda for next week.

10:00 a.m. – **Department Head Meeting**

Present: IT Admin Bill Jones, Sheriff Snarr, County Extension Agent Jason Thomas, Building and Zoning Admin. Brett Stephens, Juvenile Probation Director Dixie-Tate Dennis, Charlotte Reedy representing Juvenile Detention, Assessor West, Treasurer Dayley, Coroner Bourn, and Prosecutor Stevenson.

Each department head reported on their office activities.

Commissioners gave their **weekly reports**.

11:00 a.m. Commissioner McClellan closed the Department heading meeting.

Commissioner Koyle moved **to appoint Tim Whiting, Melvin Barfuss, and Jorien Stroud** to the Weed Advisory Board with a second voiced by Commissioner Schenk. Motion carried.

Board had their **weekly Covid-19 discussion**. Commissioner Schenk moved **to approve spending available funds** from the Commissioner's budget for COVID response with a second voiced by Commissioner Koyle. Motion carried.

Commissioner Schenk moved to **approve the Certificates of Residency** as presented with a second voiced by Commissioner Koyle. Motion carried.

Commissioner Koyle moved to approve **the Veteran Services Officer contract and the Landlord/Tenant contract** as presented with a second voiced by Commissioner Schenk. Motion carried.

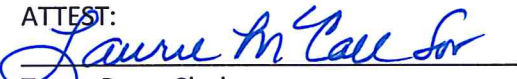
Commissioners **reviewed offer** for rights to cell tower. Prosecutor Stevenson will contact company and report back to the Board.

**Correspondence:** Minidoka County Historical Society newsletter.

Prosecutor Stevenson gave his **weekly report**.

The meeting was adjourned with the tap of the gavel at 12:25 p.m.

  
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Kent McClellan, Chairman

ATTEST:  
  
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Tonya Page, Clerk