

MINUTES

MINI-CASSIA JAIL COMMITTEE MEETING

Date: October 12, 2021

Time: 8:00 a.m.

1. **Call to order** by Cassia Prosecutor Larsen at 8:00 AM.
2. **Roll call** Minidoka County representatives present were: Commissioner McClellan, Sheriff Pinther. Cassia County representatives present were: Prosecutor Larsen, Commissioner Searle, Under Sheriff Thompson. Others present were: Criminal Justice Center Director Renz, Adult Misdemeanor Probation Director Prewitt, Juvenile Detention Director Bodily, Minidoka Clerk Page, Cassia Deputy Clerk Wallace and Minidoka Deputy Clerk Ramsey. Minidoka Prosecutor Stevenson and Cassia County Administrator McMurray were excused.
3. **Approval of minutes.** Sheriff Thompson moved to accept the minutes as presented, with a second voiced by Sheriff Pinther. Motion carried.

NEW BUSINESS ACTION ITEMS

4. **Criminal Justice Center – Director Renz**
 - a. **Personnel – action** – nothing to report, they are fully staffed.
 - b. **Guardian RFID contract – action**

The contract was sent off to the prosecuting attorneys, as soon as they review it, he will send to the board of commissioners. Prosecutor Larsen has not had a chance to review and Prosecutor Stevenson was not in attendance to ask. Director Renz was asked to present it to both county commissioners for approval. Contract was tabled until the next meeting.
 - c. **Summit food contract amendment – action**

They are asking for 4.2% increase. The money is there because last year 3% was budgeted for but there was no increase. Sheriff Pinther asked if they were happy with their service and is it negotiable? Dan commented that in the past they have never tried to negotiate the increase. Staffing is a problem with Summit Food, they are always hiring new people it seems but the service is good. Sheriff Pinther moved for Director Renz to present this contract amendment to the county commissioner boards, with a second voiced by Sheriff Thompson. Motion carried. Dan made a comment that in the file it has only gone to Cassia County Commissioners, that he could see. Commissioner McClellan asked that it go to the Minidoka board also.
5. **Adult Misdemeanor Probation – Ms. Prewitt**

Personnel – action – none today.
6. **Juvenile Detention Center – Mr. Bodily**

Personnel – action – Director Bodily reported that there has been interest in the open nurse position and would like to hire Meredith Goff. She has passed all the backgrounds checks. Commissioner McClellan moved to hire Meredith Goff, with a second voiced by Commissioner Searle. Motion carried.
7. Executive Sessions – None needed.

REPORTS OF ACTIVITY

8. **Budget Matters - Clerk Page, Clerk Larsen** - Clerk Page reported that Juvenile detention has 5 days left in FY21 with \$130,597 left in the budget and there is still a debate on the bank account. Deputy Clerk Wallace reported that **FY21**, with 103% of the year gone, misdemeanor probation is at 88% spent. The Mini-Cassia Justice Center is at 91% spent. **FY22** with 2% of the year gone, misdemeanor probation is at 2% spent, with their revenue sitting at 1%. The Mini-Cassia Justice Center is at 2% spent with revenue sitting at .98%.
9. **Juvenile Detention Center** – Director Bodily – Currently have 8 juveniles in detention: 5 Minidoka and 3 Cassia.
10. **Adult Misdemeanor Probation** – Director Prewitt – As of today there are 955 active probationers and 360 on pretrial.
11. **Criminal Justice Center** – Director Renz – Population is 114 with: 43 Cassia, 37 Minidoka, 19 IDOC, 14 US Marshall, 1 Twin Falls and 1 courtesy for 33 beds rented. They are fully staffed. Prosecutor Larsen asked if Dan would bring by new employees over for a pep talk on relations in the jail. Commissioner Searle asked when they budgeted for FY22 how many rented beds were needed to meet the quota. There are two different rates from the IDOC and US Marshall so it varies, 1.186 million was budgeted which would be 60 beds at \$55.00 and 43 beds at \$75.00.

UNFINISHED BUSINESS ACTION ITEMS

12. Nothing.

Sheriff Thompson moved to adjourn the meeting, with a second voiced by Sheriff Pinther. Motion carried.

Meeting adjourned at 8:19 AM.

Next Meeting: October 26, 2021, 8:00 a.m. via zoom.