

MINUTES
MINI-CASSIA JAIL COMMITTEE MEETING
Date: November 23, 2021
Time: 8:00 A.M.

1. Call to order: Prosecutor Larsen 8:02 A.M.
2. Roll call - Minidoka County representatives present were: Prosecutor Stevenson, Commissioner McClellan, and Sheriff Pinther.
Cassia County representatives present were: Prosecutor Larsen, Commissioner Searle, and Under Sheriff Thompson.
Others present were: Criminal Justice Center Director Renz, Adult Misdemeanor Probation Director Prewitt, Juvenile Detention Director Bodily, Minidoka Clerk Page, Cassia Clerk Larsen, Minidoka Deputy Clerk Ramsey, and Cassia County Administrator McMurray.
3. Approval of minutes – Sheriff Pinther **moved to approve the minutes of November 9, 2021**, with a second voiced by Undersheriff Thompson. Motion carried.

NEW BUSINESS ACTION ITEMS

4. **Criminal Justice Center – Director Renz**
 - a. Personnel – action item – nothing to report.
5. **Adult Misdemeanor Probation – Director Prewitt**
 - a. Personnel – action item – They have an opening for a UA Tech/secretary.
6. **Juvenile Detention Center – Director Bodily**
 - a. Personnel – action item – They will have a male staff member retiring after the first of the year.
7. Executive Session will be held at the end of the meeting.

REPORTS OF ACTIVITY

8. **Budget Matters –**

Clerk Page reported: that Minidoka will fund early for the Juvenile Detention Center; this will get us through until Cassia County funds after taxes.

Clerk Larsen reported: they are in good shape in adult misdemeanor probation; they have had discussion about funds balancing at month end; the only time that it is required to have a positive balance is at the start and end of the year; revenues for the jail were below the annual income rate, they will need to look into adjusting those numbers in the future.
9. **Juvenile Detention Center – Director Bodily** reported: that there are three residents in detention, all three are from Minidoka; this low number is allowing staff to use up comp time; budget looks good, 9% spent with 13% of the year gone.

10. **Adult Misdemeanor Probation – Director Prewitt** reported: they currently have 958 active probationers and 359 pretrial; she would like to take the level one form and level 2 form and combine them, this should make it easier for the judges if they have just one form to deal with, she will send this to the Prosecutors and Administrator McMurray to look over and bring it to the next meeting; she would also like to change the warrants to include probation violations and their extensions, this will also be sent out to get approval to the State of Idaho, because they are an Idaho State Supreme Court form, and to the Prosecutors and Administrator McMurray. She also reported: that their “B” budget is over in the refund expenses because of a charge back; revenue is over the 14%, except for probation which is at 13%; they will be in the red until the joint power money comes in.

11. **Criminal Justice Center – Director Renz** reported: that they have 113 in custody: 47 Cassia, 34 Minidoka, 12 State, 18 US Marshal, 2 Twin Falls with 32 beds rented there is a staffing crunch right now; they are down three positions, 2 people to test, one person who is training; post had a COVID outbreak, so they sent everyone home to do zoom classes, which will extend post by three weeks; and he had to ask 4 people to give up requested vacation time to maintain minimal staffing level. Dan reported on numerous calls from ICE: they would like to discuss the modified contract on a zoom meeting with 5 of their personnel including the director of their Salt Lake City office, this was turned down at the last meeting because of mandating vaccinations, their purpose of the meeting is to see if there is a way to still make this happen. Dan was asked how many of his employees has already gotten vaccinated, he thought maybe 20%, but most have had COVID. A discussion followed regarding our ICE options: it was agreed that we will take what they keep bringing in and do business as usual, the board could sit down face to face in Burley Idaho, but we will not be told how to run our local business. Dan will respond back to them, “that as long as the vaccination mandate is included in the modification we are not interested”. Clerk Larsen also commented that we need to abide by the mandates of the Governor of Idaho.

12. Commissioner Searle moved to enter into executive session pursuant to Idaho Code §74 206 (1)(b), with a second voiced by Commissioner McClellan. Roll call was taken: Commissioner Seale voiced aye, Commissioner McClellan voiced aye, Sheriff Pinther voiced aye, and Undersheriff Thompson voiced aye. Motion carried.

Exited out of executive session with Commissioner McClellan reporting that no action is needed.

Commissioner McClellan moved to adjourn, with a second voiced by Undersheriff Thompson. Motion carried.

UNFINISHED BUSINESS ACTION ITEMS

Adjourned at 8:42 A.M.

Next Meeting: December 14, 2021, 8:00 a.m. via zoom.